

Tab 6



Job Change Form

This form is for recording a change in job code, pay rate, team or department, and level or status. Please complete only the applicable sections. Please fax this form to Global Payroll when complete.

Team Member Name (Print): Derrell Meynard Team Member ID # 1186915

Team Member's Home Location (e.g. 10145/LMR): 10161/NER

☒ Job Code Change Effective Date 9/26/11 (Must be effective for the entire pay period)

☐ Write in a new Job Code and circle a Benefit Category (PRSH) if applicable.

New Job Code S186 (see job code listing in PBS Manual) Effective Date / /

Benefit Category (is this a promotion?) BC1 / BC2 / BC3 / BC4 / BC5 Effective Date / /

☒ Pay Rate Change Effective Date 9/26/11 (Must be effective for the entire pay period)

Reason for Change:

☐ Job Dialogue

☐ Job Reclassification

☐ Market Adjustment

☒ Promotion

Current Hourly Rate (\$) 11.43 New Hourly Rate (\$) 13.00

☒ Hourly/ Non-Exempt -or- ☐ Salary/ Professional?

☐ Team and Department Change(s)

(NOTE: For Team and Department changes within location only! Use "Transfer Form" for transfers between locations)

Effective Date / / (Must be effective for the entire pay period)

Current Team New Team

Current Department New Department

☐ Team Member Level and Status Change(s)

(NOTE: Please complete only the information that is changing)

☐ Team Member (Be sure to check your GIG for all Team Member requirements and PRSH.)

Date of Team Member Vote / /

☐ Full/Part time Status (Please Circle One. Check with PBS for applicable PT/FT status)

PT / PT20 / FT / PTSN / FTSN Effective Date / / (Must be effective for the entire pay period)

Team Member Signature: Derrell Meynard

Date: 9-14-2011

Team Leader Signature: [Signature]

Date: 9-19-2011

Additional Signature (if required):

Date:



Job Change Form

This form is for recording a change in job code, pay rate, team or department, and level or status. Please complete only the applicable sections. Please fax this form to Global Payroll when complete.

Team Member Name (Print): DEELEN MEJUAN Team Member ID # 1186915

Team Member's Home Location (e.g. 10145/LMR): 10161-1562

☒ Job Code Change Effective Date 05/27/2013 (Must be effective for the entire pay period)

☐ Write in a new Job Code and circle a Benefit Category (PRSH) if applicable.

New Job Code 5032 (see job code listing in PBS Manual)

Effective Date 05/27/2013

Benefit Category (is this a promotion?) **BC1 / BC2 / BC3 / BC4 / BC5**

Effective Date / /

☒ Pay Rate Change Effective Date / / (Must be effective for the entire pay period)
Retro Pay Period date / / (if current pay period, no retro date needed)

Reason for Change:

☐ Job Dialogue

☒ Job Reclassification

☐ Market Adjustment

☐ Promotion

Current Hourly Rate (\$) 14.00 New Hourly Rate (\$) 12.13

☐ Hourly/ Non-Exempt -or- ☐ Salary/ Professional?

☐ Team and Department Change(s)

(NOTE: For Team and Department changes within location only! Use "Transfer Form" for transfers between locations)

Effective Date / / (Must be effective for the entire pay period)

Current Team New Team

Current Department New Department

☐ Team Member Level and Status Change(s)

(NOTE: Please complete only the information that is changing)

☐ Team Member (Be sure to check your GIG for all Team Member requirements and PRSH.)

Date of Team Member Vote / /

☒ Full/Part time Status (Please Circle One. Check with PBS for applicable PT/FT status)

PT (PT20) / FT / PTSN / FTSN Effective Date 05/29/2013 (Must be effective for the entire pay period)

Team Member Signature: Deleen Mejuan

Date: 6-4-2013

Team Leader Signature: Tommy Kim

Date: 5/2/13

Additional Signature (if required):

Date: